



DRESS CODE POLICY

Fr. Tolton Catholic High School recognizes the importance of establishing a policy of dress for its students in order to foster a sense of discipline, self-respect, neatness, and to promote school spirit. The dress code is a direct reflection of the school's overall mission as a Catholic Christian educational institution dedicated to the development of the whole person. A dress code also helps ensure clothing does not become a distraction in the classroom. A student's dress and grooming must display appropriateness, respect, concern for oneself and for others, and be conducive to student learning. Upon admission to Tolton Catholic, students and their parents are expected to agree to abide by the dress code in its entirety. Failure to conform to the dress code, as set forth below and as interpreted by the school's administration, may result in disciplinary consequences. In all cases, the administration reserves the right to determine standards of dress and appearance.

Shoes

Students may wear athletic shoes, dress shoes, or boots. Shoes are to be closed-toe, closed-heel, clean, and in good condition. Boots may only be worn inside pant legs. Heels for any shoe should never exceed one inch. The following shoes should not be worn: slipper-style shoes, sandals, croc-style shoes, slides, Wheelies, etc.

Socks

Any socks may be worn. For girls, tights or leggings may be worn under their skirt/skort in the school uniform colors (solid colors: navy blue, white, and/or gray). The tights/leggings must be plain with no logos or designs.

Pants

Both boys and girls may wear pants. Pants may be purchased from the Tolton uniform providers or from a store of the family's choice. Pants should be khaki or navy blue. Pants must have the look of dress pants, Dockers, or a trouser-style. The pants may be twill or performance material and should appear pressed; permanently wrinkled material is not permissible. Pants may have either a pleated or plain front. The pants leg should be plain with no piping, excess pockets, loops, tears, etc. Pants must be worn at the waist. Pants must have a button, snap, or clasp and a zipper. Pants should not have a drawstring waistband and should not have elastic at the ankles. No excessively tight clothing is allowed. No jeans, joggers, corduroys, or cargo pants should be worn. Leggings may not be worn as pants, but leggings may be worn under a skirt/skort.

Skirts/Skort

Girls may wear a khaki or navy blue skirt/skort. Skirts/skort may be purchased from the Tolton uniform providers or from a store of the family's choice. Skirts/skort should be worn at a length of mid-thigh or longer (when standing).

Additionally, girls may wear the Land's End "clear blue plaid" skort or skirt or the Project Plaid Tolton skirt. No other plaid skorts/skirts will be allowed.

Shorts

Both boys and girls may wear shorts. Shorts may be purchased from the Tolton uniform providers or from a store of the family's choice. Shorts should be khaki or navy blue with no other color showing. The shorts may be twill or performance material and should appear pressed; no jean, Spandex, knit, or sweatpants material will be allowed. Shorts may have either a pleated or plain front and must be worn at the waist. Shorts must have a button, snap, or clasp and a zipper. Shorts should not have a drawstring waistband. Leg should be plain with no piping, excess pockets, loops, tears, etc. No cargo shorts will be allowed. Shorts should not be tight-fitting and should be of a length of mid-thigh or longer (when standing).

Uniform Shirts

All uniform polos and oxfords must be purchased through one of the school's designated vendors: the Tolton Team Store, Lands' End, or Tommy Hilfiger. Purchasing clothing from these vendors will ensure compliance. All uniform polos and oxfords must have the Tolton Catholic embroidery or Academic Logo. More information about the school's vendors can be found on the school website at <https://toltoncatholic.org/uniform-provider-links/>

- Polos
 - Both short and long sleeves are acceptable.
 - Approved colors include gray, light blue, navy blue, and white.
 - Athletic team polos or shirts may not be worn during the school day.
 - Appropriate length polos may be untucked.
- Oxfords
 - Both short and long sleeves are acceptable.
 - Approved colors include light blue and white.
 - Athletic team button-down, oxford-style shirts may not be worn during the school day.
 - Undershirts should be solid white. No printed t-shirts may be visible through uniform shirts.
 - Appropriate length shirts may be untucked.

Sweatshirts/Hoodies/Quarter Zips

Students may wear a Tolton-branded sweatshirt, hoodie, or quarter zip. These items must be from a Tolton approved source. Approved sources are the Tolton Team Store or something that

has been team or school issued. Non-Tolton sweatshirts, hoodies, and quarter zips may not be worn during the school day. Team uniforms and team warm-ups may not be worn during the school day.

A uniform polo is NOT required to be worn under a Tolton sweatshirt, hoodie, or quarter zip; however, the shirt worn underneath the sweatshirt, hoodie, or quarter zip must be white, gray, light blue, navy, or black. The shirt underneath should not be visible anywhere but at the collar and shouldn't be hanging down underneath or have a hood hanging out, etc.

If a student is not wearing a polo underneath, the sweatshirt, hoodie, or quarter zip must stay on all day. It cannot be removed at lunch or if a student is hot in any classrooms. If it is removed and a student does not have a polo on underneath, it is considered a uniform violation, which will follow the existing uniform violation policy.

If a student wears a Tolton hoodie, the hood should remain down throughout the day.

Sweaters

Navy uniform sweaters, sweater vests, and cardigans may be worn. All sweaters/sweater vests/cardigans should have the Tolton Catholic embroidery or Academic Logo. A Tolton uniform polo or oxford must be worn under the uniform sweater vests and cardigans.

A uniform polo is NOT required to be worn under a Tolton long-sleeve sweater; however, the shirt worn underneath the sweater must be white, gray, navy, light blue, or black. The shirt underneath should not be visible anywhere but at the collar and shouldn't be hanging down underneath or have a hood hanging out, etc.

If a student is not wearing a polo underneath, the long-sleeve sweater must stay on all day. It cannot be removed at lunch or if a student is hot in any classrooms. If a student takes off the sweater and does not have a polo on underneath, it is considered a uniform violation, which will follow the existing uniform violation policy.

Jackets/Seasonal Outerwear

Students may wear Tolton-branded jackets/full zips over their uniform. These items must be from a Tolton approved source. Approved sources are the Tolton Team Store and Jostens. Since these items will be worn over the student's uniform, students will still need to wear a Tolton polo, oxford, sweatshirt, hoodie, or quarter zip underneath. Though they are Tolton branded, the Tolton parkas and coats may not be worn during the school day.

Non-Tolton jackets or seasonal outerwear may not be worn during the school day. Coats, hats, gloves, etc. may be worn to school but must be kept in the student's locker during the day. Students may not bring blankets to school.

Physical Education Dress Code

Students enrolled in Physical Education classes are required to wear the following:

- Shirts: Any Fr. Tolton Catholic High School t-shirt or school appropriate shirt with sleeves. No tank tops, cut off shirts, or shirts with cut off sleeves.
- Shorts: Gym shorts must be worn, should rest on the hips, be modest in length and should be a solid color. Cut off shorts or excessively tight shorts should not be worn. Undergarments should not be visible above or below the short
- Shoes: Street or dress shoes are not allowed. Athletic shoes are required and should be appropriate for safe PE use.
- Socks: Must be worn

Accessories/Cosmetics/Hair

- The use of make-up should be tasteful, moderate, and appropriate for the educational setting.
- Hair must be neatly trimmed and clean. No hair colors or hairstyles that draw undue attention are allowed, such as a Mohawk or an unnatural color. Boys' hair length should be above the shoulders.
- Boys must be clean shaven, and their sideburns should not go below the earlobes.
 - In rare cases, exceptions will be considered for the following reasons:
 - Religious observation
 - A note should be provided by the student's religious leader, detailing the required religious observation AND
 - A meeting with an administrator, student, and a parent/guardian must be scheduled for review.
 - Medical needs
 - A note should be provided from the student's dermatologist, detailing the medical necessity AND
 - A meeting with an administrator, student, and a parent/guardian must be scheduled for review.
- Modest jewelry may be worn. Jewelry is not to be excessive or distracting. Jewelry should not contain any inappropriate symbols or language. No septum piercings may be worn.
- Hats and scarves are not to be worn in the building.
- Inappropriate or offensive tattoos or other body art need to be covered.

Field Trips and Retreat Days

Students are expected to dress appropriately during field trips and retreats. At such events, students should wear a Tolton top (t-shirt, sweatshirt, hoodie, quarter-zip, polo) with either Tolton uniform bottoms or school-appropriate jeans, leggings, joggers, sweatpants, shorts, or

skirts. Shorts and skirts must be an appropriate length. Some field trips may require their school uniform or dress clothes. Students will be informed if this is the case.

Please note, students should keep in mind when choosing their outfits that, when on a field trip, they are representing Tolton to the community and, when on a retreat, some time is spent in church. Therefore, all outfits should be respectful and appropriate.

House Shirt Days

On designated House Shirt Days, students should wear their House t-shirt, or may purchase an additional House long-sleeve t-shirt, House hoodie, or House crewneck to wear using the following link: <https://hipaa.jotform.com/build/250046063417146> On these days, students should wear their House garment with either Tolton uniform bottoms or school-appropriate shorts, skirts, jeans, leggings, joggers, or sweatpants.

Students may not wear other outerwear over their House shirts, even regular Tolton outerwear. Only House shirts or House outerwear will be allowed on specified House Shirt Days. The purpose of House Shirt Day is to show House Spirit, so the House garment must be the outermost garment during the school day. If students are cold and do not own a House hoodie or House crewneck, they may wear their House shirt over any white, navy, Carolina blue, black, or grey long sleeve shirt or sweatshirt.

Students that do not wish to participate in House Shirt Day should wear their uniform.

These House garments may not be worn during a normal school day, as they are not part of the Tolton Dress Code. Wearing House garments on a normal school day will result in a uniform violation.

Themed Dress Down Days

On designated dress down days, students are expected to dress appropriately and in a manner conducive to Tolton's expectations and values. Jeans, leggings, joggers, sweatpants, shorts, and skirts are permitted, provided they fit the theme. Shorts and skirts must be an appropriate length. Athletic style shorts are permitted, provided they are not tight or form-fitting. Shirts/dresses must cover the shoulders, midriff, and back; therefore, students may not wear tank tops, crop tops, spaghetti straps, camisoles, halter tops, bandeaus, etc. Hats are allowed if they fit the theme of the day. Clothing advertising or promoting alcohol, cigarettes, morbid, vulgar, or political material, or content inconsistent with Catholic moral values are not permitted. Students who choose not to participate in a given day's dress-down theme should wear their uniform to school.

Extracurricular Activities

Students are expected to dress appropriately during extracurricular activities. At such events, students should dress in an appropriate manner conducive to Tolton's expectations and values. Clothing at these events should follow any event specific guidelines or dress codes and should not contain any images that are vulgar, associated with drugs or alcohol, or inappropriate in any other way. The appropriateness of clothing, hairstyles, and accessory items during these events will be subject to the discretion and approval of the Administration.

Special Exception Request for Dress Code

In some cases, a variance from the dress code may be granted for individual students. In these cases, administrative approval is required. Administrators have the final judgment as to what is appropriate or inappropriate.

Dress Code Enforcement Process

Dress code violations will receive the following consequences:

- The first two violations of the school year will be entered into the system as a warning.
- The 3rd and subsequent violations of the school year will each receive a detention.
- Parents/guardians will be notified via email of uniform violations.

The normal procedure when students are out of uniform is as follows:

- Students will be sent immediately to the office.
- If a dress code violation can be immediately remedied, students will be asked to correct the dress code violation.
 - For example, a student may be asked to remove a jacket or a non-Tolton sweatshirt, etc., and it will be kept in the office until the end of the school day.
 - For example, girls that are wearing a skirt that is shorter than mid-thigh will be asked to either adjust their skirt to the appropriate length if they are able or will be lent an item (skirt/skort, shorts, pants, or tights) from the uniform closet.
- If the dress code violation cannot be immediately remedied, for example, a student is wearing jeans, the student will either be sent home to change or remain in the office until the appropriate attire is brought to school.
- Boys that have facial hair may be asked to shave at school or may be sent home to shave, and they will be given the following consequence:
 - 1st - warning
 - 2nd and beyond - detention